

## INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING

Ripley County Annex  
102 West First North Street  
Versailles, IN 47042  
September 8, 2014 1:30 P.M.

### WELCOME AND INTRODUCTION

James Greeson, State Fire Marshall served as the IERC Chair. He welcomed everyone to the meeting and requested determination of a quorum.

### COMMISSION MEMBERS PRESENT

James Greeson—State Fire Marshal, Chair

Bruce Palin—Designee for Commissioner of IDEM,  
Vice-Chair

Robert Johnson—Designee for Executive Director of  
IDHS

Bernie Beier—Local Government Representative

Shawn French—Industry Representative

James Pridgen—Industry Representative

Matt Bilkey—Designee for Superintendent of ISP

### **The following Commission members were absent:**

Dean Larson— Public Representative

Brian Lott—Local Government Representative

### QUORUM

LEPC Coordinator Ashley Holcomb (IDHS) indicated a quorum was present.

### **The following staff members were present:**

Ian Ewusi—IDHS/IDEM

Ashley Holcomb—IDHS

Madison Roe—IDHS

Catherine Dutton—IDHS

Brad Gavin—IDHS

Laura Steadham—IDEM

Jason Smith—IDHS

### **The following members of the audience were present:**

Jeff Larmore—Marion County LEPC

Becky Waymire—Morgan County LEPC

Todd Schutte—Batesville Fire

Scott Barnhorst—Hillenbrand

Ollie Craig—Red Cross

Patrick Rose—Ripley County LEPC/EMA

Janice Hosmer—Ripley County LEPC/EMA

Jim Hollis—Ripley County BOAH

Pat Thomas— Ripley County BOAH

Rob Duckworth—Decatur County LEPC

### CONSIDERATION OF THE MINUTES

A motion to approve the minutes from the July 14, 2014, meeting was made by Mr. Palin and seconded by Mr. Johnson. **MOTION CARRIED**

information letters to non-responsive vendors and remove their listings if they are still non-responsive to the letters.

**Training Committee—Brian Lott, Chair**

No report.

**Fiscal Committee—Bruce Palin, Chair**

Mr. Palin reported that the fiscal committee met to discuss ways of spending the undistributed Tier II funds. He reported that there was approximately \$190,000 in the fund and a need for the commission to consider other ways to use the funds. He noted that after reviewing the statute regarding the fund usage, it appeared allowable usage was broader than originally thought. He noted that in addition to issuing the funds to qualified LEPCs, the commission could also use the funds to accomplish its mission. Some of the suggested fund usage was as follows:

- Providing funds for the Indiana Alliance of Hazardous Materials Responders (IAHMR) October 2014 conference if the group is a legal entity.
- Using the funds to support LEPC projects that address the compliance requirements of inactive/noncompliant LEPCs and assigning funding amounts to the projects. An example of such a project is the inclusion of members of noncompliant LEPC county representatives in the membership of a compliant LEPC.
- Providing and funding regional training programs to include noncompliant/inactive LEPC counties.
- Funding hazmat trailers to provide regional training services.

Mr. Palin presented the projected spending plan to the committee and indicated that it was similar to the previous year's plan and the to-date the commission spent about \$23,000 out of the \$73,615 appropriated. Mr. Palin noted that the commission was not expected to have any significant expenditure in FY2015 and that it had \$567,971 in its legal fund.

Motion to accept all committee reports was made by Mr. Pridgen, seconded by Mr. Palin. **MOTION CARRIED.**

**ROSTER APPROVALS**

Grant	Lake	Vanderburgh	Warren
Hamilton	Monroe	Vigo	
Hancock	Scott	Wabash	

Motion to approve roster was made by Mr. Beier, seconded by Mr. Johnson. **MOTION CARRIED.**

**OLD BUSINESS**

Mr. Gavin told the commission that the last update he received on ethics training was that it would happen sometime after Labor Day, and that he will share any information he receives with the commission as soon as it reaches him.

**NEW BUSINESS**

Mr. Gavin presented the committee rosters and asked the commission to vote to approve the rosters as updated from the committee chairs with the addition of Matt Bilkey to the Training and Policy/Technical committees.

Mr. Gavin presented to the commission the draft version of the Electronic Communications Meetings Policy. He noted that the policy would require that at least 1/3 of the members physically be present at an

## LEPC ACTIVITIES

### LEPC Meetings Attended—10 Counties

Hamilton – 7/17	Knox – 7/24	Franklin – 7/31	Randolph – 8/6	Washington – 8/26
Spencer – 7/21	Grant – 7/29	Vigo – 8/4	Union – 8/11	Noble – 8/27

### Current Performance of Formerly Non-Funded LEPCs

Counties	No. of Facilities	No. of Compliance Requirements Submitted	Type of Compliance Requirements Submitted for 2014
Newton	16	4	* Legal Notice * Roster * Fiscal Report * Minutes
Starke	16	0	None
Huntington	42	2	* Roster * Fiscal Report
Benton	16	0	None
Cass	33	0	None
Hancock	44	5	* Legal Notice * Roster * Fiscal Report * Minutes * Plan Updates
Blackford	16	0	None
Fayette	17	4	* Legal Notice * Roster * Fiscal Report * Minutes
Clay	26	4	* Legal Notice * Roster * Fiscal Report * Minutes
Vigo	70	3	* Roster * Fiscal Report * Minutes
Orange	14	3	* Legal Notice * Roster * Fiscal Report
Decatur	27	4	* Legal Notice * Roster * Fiscal Report * Minutes
Scott	12	4	* Legal Notice * Roster * Fiscal Report * Exercise (proposal) * Minutes
Crawford	8	4	* Roster * Fiscal Report * Bylaws * Minutes
Martin	5	3	* Legal Notice * Roster * Fiscal Report

### Hazardous Materials Emergency Preparedness (HMEP) Grant—FFY15 Update

Award Amounts for FFY15 HMEP Grant			
	Planning	Training	Total
<b>Federal Share</b>	\$236,431	\$266,695	\$503,126
<b>Non-Federal Share</b>	\$59,108	\$66,674	\$125,782
<b>Total Budget</b>			<b>\$628,908</b>

Motion to approve the report of the field representative was made by Mr. French, seconded by Mr. Beier. **MOTION CARRIED.**

#### **PUBLIC COMMENTS**

Jeff Larmore asked Mr. Ewusi to explain the difference between the federal share and non-federal share mentioned with HMEP. Mr. Ewusi stated the non-federal share is the state's match. Mr. Gavin joined the conversation to explain that the match the LEPCs provide is the non-federal share.

Mr. Larmore also asked that the iGMS instructions be updated and pushed out to the LEPCs.

Marshal Greeson introduced Catherine Dutton, the new HazMat Section Chief, to the commission and audience.

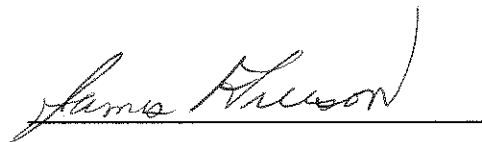
#### **NEXT MEETING**

November 3, 2014, 1:00 pm  
302 West Washington St.  
Conference Room A  
Indianapolis, IN 46204

#### **ADJOURNMENT**

Motion to adjourn was made by Mr. Pridgen, seconded by Mr. French. **MOTION CARRIED.**

Chair adjourned the meeting at 2:38 P.M.

A handwritten signature in cursive script, reading "James Greeson", is written over a horizontal line.

James Greeson, Chair